

Wednesday September 8,2025

The Martin City Council met in Regular Session on Wednesday, September 8, 2025 at 5:30 p.m. in the Library Community Room at 101 Main Street.

Mayor Gary Rayhill called the meeting to order with council members Tootie Moffitt, Warren Peterson, Joyce Wilson, Janelle Haynes, Randy Kocourek and Doug Lucero present. Absent, none.

Others present, Chris Doctor with the Bennett County Booster, Roz and Buddy Bolzer, Sheriff Jason Irwin, Earl Adair , Jay Yohner, Gloria Claussen, Paul Noel, City Attorney Sarah Frankenstein, and Finance Officer Jean Kirk.

Approval of Agenda: Lucero moved to approve the agenda with flexibility. Kocourek seconded the motion. All in favor, motion carried.

Minutes: Lucero moved to approve the minutes from the August 13th meeting. Peterson seconded the motion, all voting aye, motion carried.

Finance Officer's Report: Peterson moved approve the Finance officer's report for August. Seconded by Haynes, all voting aye, motion carried.

Beginning Balance on Hand	\$4,570,902
August Receipts	207,726
Total to be accounted for	4,778,628
Transfer In	24,100
Transfer Out	24,100
Disbursements	169,002
Outstanding Warrants	7,248
CD & Petty Cash	22,702

Claims September 2025: The claims were reviewed by the council. Kocourek moved to pay the September claims. Seconded by Wilson, all voting aye, motion carried.

Insert September Claims Here

Peterson moved to approve the payment of \$703 to the USDA for the Lagoon payment. Lucero seconded the motion. All voting aye, motion carried.

Treasure Hut: Roz Bolzer gave an update to the council on the Treasure Hut. They have been open almost a year and were able to give away 2 scholarships of \$750 apiece. They were also able to donate \$1100 to BC Senior Citizens from the food sales during Summer Fest. They also added an extra \$500 To make it \$1600.

Law: There were 228 calls for service, 129 of those were in Martin. 36 traffic tickets in Martin, 4 ordinance tickets issued and 18 arrests with 1 of those for felonies.

Budget Second Reading: The second reading of Appropriation Ordinance #267 was held. Peterson moved to approve the second reading of Ordinance #267 and publish it. Lucero seconded the motion, all voting aye, motion carried.

APPROPRIATION ORDINANCE # 267

SECTION I

BE IT ORDAINED BY THE CITY OF MARTIN THAT THE FOLLOWING SUMS ARE
APPROPRIATED TO MEET THE YEAR 2026 OBLIGATIONS OF THE MUNICIPALITY:

TAX SUPPORTED FUNDS

Mayor & Council	\$ 19,010
Election	900
Attorney	50,500
Finance Officer	111,600
General Government Buildings	26,400
Code Enforcement	19,700
Airports	110,300
Heritage Museum	5,600
Parks & Recreation	86,400
Police	361,500
Fire	30,100
Streets & Alleys	162,780
Street Improvement	1,009,925
Snow Removal	35,100
Street Lights	52,500
<u>Contingency Fund</u>	<u>50,000</u>
TOTAL TAX SUPPORTED FUND	\$2,132,315

SECTION II

THE FOLLOWING IS A SUMMARY BY FUNDS OF THE APPROPRIATED AMOUNTS
AND MEANS OF FINANCING THEM:

TAX SUPPORTED FUNDS - APPROPRIATIONS

Estimated Unencumbered Other	\$195,720
Transfers - Savings	
Capital St Imp	160,000
Capital Projects	40,000
City Improvements	40,000
- Liquor Fund	30,702
- BBB	10,000
General Tax Levy	208,893
Contingency Fund	50,000
City Sales Tax	550,000
State & Federal Grants	822,000

<u>State Motor Vehicle Funds</u>	<u>25,000</u>
TOTAL	\$2,132,315

SECTION III

SPECIAL REVENUE / TRUST & AGENCY

Sp Rev - Markota, Swim, Golf	\$ 134,460
<u>Trust & Agency (Hodson Park)</u>	<u>1,000</u>
TOTAL	\$ 135,400

SELF-SUPPORTED FUNDS

Liquor & Operating Agreements	\$ 180,250
Water	313,250
Sewer	143,900
<u>Sanitation</u>	<u>135,500</u>
TOTAL	\$ 772,900

SECTION V

CONTINGENCY FUND 5% OF TOTAL BUDGET

\$3,040,615 X 5% = \$152,030

SECTION VI

CONTINGENCY FUNDED BY ESTIMATED CASH SURPLUS

Liquor	\$ 76,015
Water	76,015

SECTION VII

THE FINANCE OFFICER IS DIRECTED TO CERTIFY THE TAX LEVIES IN THIS ORDINANCE TO THE BENNETT COUNTY AUDITOR.

Dated this 8th day of September, 2025

CITY OF MARTIN

A MUNICIPAL CORPORATION(SEAL)

Mayor, Gary Rayhill

ATTEST:

Finance Officer

1st Reading: 8/13/25

2nd Reading: 9/10/25

Published: 9/24/25

Adoption: 10/14/25

Hay Ground Lease: Kocourek moved to advertise the airport hay ground for lease as the current lease ends in November. Lucero seconded the motion, all voting aye, motion carried.

Clean Up Month: Wilson moved to have October as Free Clean-up month for city residents. Peterson seconded the motion, all voting aye, motion carried.

Cozad Property: County Commissioner Jay Yohner addressed the Council concerning the Cozad property. He said that the county would give their portion of the property to the city if the city would develop it by putting housing on it. After some discussion Lucero moved to invite the Black Hills Council of Local Governments to the October meeting to explain the options the city would have and how they could help. Peterson seconded the motion, all voting aye, motion carried.

Building Permits: Kocourek moved to approve the building permit for Gene Noel. He is putting up a portable car port at 208 West Bennet Ave. Peterson seconded the motion, all voting aye, motion carried.

Past due Water Bills: A motion to handle the past due water bills as usual was entered by Lucero and seconded by Peterson. All voting aye, motion carried.

Code Enforcement: Earl Adair addressed the council concerning the letter he received from the city's code enforcement person. He would like an extension on the deadline of September 19th. He told the council that there was a group of people coming from Mitchell to help him work on the house at 305 Stover Street. Lucero moved to extend the deadline to October 8th. Peterson seconded the motion, all voting aye, motion carried.

409 Dorothy: A discussion was held on the property at 409 Dorothy St. This property has recently been sold. Lucero moved to have Code Enforcement Specialists notify the new owner of the property of what needs to be done to be in compliance with city ordinances. Kocourek seconded the motion, all voting aye, motion carried.

Adjournment: As there was no further business to come before the council at this time, motion to adjourn was entered by Kocourek.

The next city council meeting will be held Wednesday October 8th at 5:30 p.m. at the library community room.

Dated this 8th day of September, 2025

Gary Rayhill, Mayor

ATTEST: _____
Jean Kirk, Finance Officer

Published once at a total estimated cost of \$