

Tuesday June 10, 2025

The Martin City Council met in Regular Session on Tuesday, June 10, 2025 at 5:30 p.m. in the Library Community Room at 101 Main Street.

Mayor Gary Rayhill called the meeting to order with council members Tootie Moffitt, Warren Peterson, Joyce Wilson, Janelle Haynes, Randy Kocourek and Doug Lucero present. Absent, none.

Others present, Travis Hirschey with Mead and Hunt, Chris Doctor with the Bennett County Booster, Bennett County States Attorney Sara Harris, Bob Fogg, Jay Yohner, Marlene Janis, BC Sherriff Jason Erwin, Deidre Budahl with Casey Peterson and City Attorney Sara Frankenstein by Zoom, and Finance Officer Jean Kirk.

**Approval of Agenda:** Peterson moved to approve the agenda with flexibility. Lucero seconded the motion. All in favor, motion carried.

**Minutes:** Peterson moved to approve the minutes from the May 14<sup>th</sup> meeting. Lucero seconded the motion, all voting aye, motion carried.

**Finance Officer's Report:** Peterson moved approve the Finance officer's report for May. Seconded by Kocourek, all voting aye, motion carried.

Beginning Balance on Hand	\$4,516,282
May Receipts	150,118
Total to be accounted for	4,757,986
Transfer In	13,177
Transfer Out	13,177
Disbursements	147,169
Outstanding Warrants	12,176
CD & Petty Cash	22,702

**Claims June 2025:** The claims were reviewed by the council. Peterson moved to pay the June claims. Seconded by Lucero, all voting aye, motion carried.

**Insert June Claims Here**

Moffitt moved to approve the payment of \$703 to the USDA for the Lagoon payment. Wilson seconded the motion. All voting aye, motion carried.

**2024 Audit:** Deidre Budahl with Casey Peterson presented the 2024 audit to the Council. The only major finding is the one the city has every year, that the company that does the audit also prepares the financial statements. She stated that the city was in good financial shape and the proprietary funds, water, sewer and sanitation all ended the year in good shape. Lucero moved to approve the 2024 Audit. Peterson seconded the motion, all voting aye, motion carried.

**Airport Grant:** Travis Hirschey with Mead & Hunt addressed the council concerning the airport. The next step in the airport improvement plan is designing improvements to the taxiway and apron. As it

stands now the apron and taxiway are in very poor condition. The design would be done this year and implemented in 2026. The cost would be \$145,00. The grant would pay for 95% and the city and state would each pay 2.5%. Kocourek moved to approve signing the grant application. Peterson seconded the motion, all voting aye, motion carried.

**Alley Closing:** A public hearing was held for the alley closing in Block 11 of First Addition. As there was no public opposition to closing the alley Wilson moved to pass Resolution #2025-2. Lucero seconded the motion, all voting aye, motion carried.

RESOLUTION NO. 2025-2  
A RESOLUTION VACATING UNUSED ALLEY IN BLOCK 11, FIRST ADDITION,  
CITY OF MARTIN

WHEREAS, a petition of the owners of property abutting Lots 17-18 and 19 in Block 11 of First Addition to the City of Martin, Bennett County, South Dakota has been filed with the City Finance Officer, asking that the aforesaid be vacated. Pursuant to SDCL, notice of hearing has duly been given, and said notice was properly published; and

WHEREAS, the hearing was held on June 10, 2025, and the petition has been duly examined and investigated by the City Council of the City of Martin. Testimony in support of said petition has been heard, and no opposition thereto was voiced. Said property, as shown upon the plats attached to and made a part of said petition, has not been used as an alley and no longer serves a useful public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MARTIN, SD:

That the above-mentioned alley in the city of Martin, Bennett County, South Dakota, be and the same hereby is declared vacated, and that the City Finance Officer shall cause to be filed with the Register of Deeds, Bennett County, South Dakota, a duly certified transcript of this resolution.

Date adopted: June 10, 2025.

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Gary Rayhill, Mayor

ATTEST: \_\_\_\_\_

Jean Kirk, Finance Officer

Published once at the approximate cost of \$ \_\_\_\_\_

Notice of Hearing:      May 28, 2025

                                 June 4, 2025

Date of Hearing:        June 10, 2025

Date Adopted:         June 10, 2025

Date Published: June 25, 2025

Date Effective: July 15, 2025

**Law:** There were 207 calls for service, 142 of those were in Martin. 141 traffic tickets, 34 of those in Martin, and 23 arrests.

**Police Cars:** Wilson moved to accept the county's offer of \$35,000 for the four cop cars. Two Durango's and two Ford Interceptors. Peterson seconded the motion, voting aye Moffitt, Wilson, Kocourek, Haynes and Peterson. Abstaining, Lucero, motion carried.

**Cozad Property:** Still no sign of the official plat for the property. Lucero moved to table until next meeting. Peterson seconded the motion. All voting aye, motion carried.

**BBB Funds:** Haynes moved to table this agenda item as she didn't have all the information she needed. Peterson seconded the motion, all voting aye, motion carried.

**City Clean-Up:** A discussion was held on having a clean-up day for city residents. After more discussion Peterson moved to advertise in the paper that any city resident that got a notice to clean-up their property from code enforcement that they could set items on the curb and the city would pick them up and haul them to the rubble site free of charge. However, only items allowed at the rubble site will be picked up. Haynes seconded the motion all voting aye, motion carried.

**Home Town Days:** Jay Yohner spoke to the council on behalf of Home Town Days. This is a group of people who want to add more events to the BC Fair. They were not looking for a donation but for the city to pay \$2800 for bouncy houses. Wilson moved to table this until next year as it was not part of the 2025 budget. Haynes seconded the motion. Voting aye Moffitt, Wilson, Kocourek, and Haynes. Voting nay, Lucero and Peterson, motion carried. Finance Officer Kirk reminded everybody that the proper way to request money is to send a letter to the city requesting funds in July for the following year. The first reading of the budget has to be done in August.

**Distributor Truck:** The city has finally gotten word that the state has surplus the distributor truck. Peterson moved to transfer \$40,000 from the Capitol Street Improvement Fund to the General Fund to pay for the truck. Lucero seconded the motion. All voting aye, motion carried.

**New Utility Billing Software:** Lucero moved to go ahead with the purchase of new utility billing software from Current Software Applications for \$8291.47. Moffitt seconded the motion, all voting aye, motion carried.

**Power at Hodson Park:** Peterson moved to table this until the next meeting when Foreman Noel can attend. Wilson seconded the motion, all voting aye, motion carried.

**Pool:** Wilson moved to hire Sophia May as pool manager at \$17.00 an hour. Peterson seconded the motion, all voting aye, motion carried.

Lucero moved to hire Oliva McMillan as a life guard at \$12.00 an hour. Peterson seconded the motion, all voting aye, motion carried.

Lucero moved to hire Baily May as support staff at the pool at \$11.50 an hour. Peterson seconded the motion, all voting aye, motion carried.

**Water Facility Plan:** Peterson moved to table this until the city contacts Black Hills Council of Local Governments concerning this plan. Lucero seconded the motion, all voting aye, motion carried.

**Building Permits:** Chris O'Bryan asked the council if they would grant him a variance on a 25-year-old double wide he would like to move into city limits. After looking at the pictures O'Bryan provided of the doublewide Lucero moved to grant the variance. Peterson seconded the motion, all voting aye, motion carried. Four building permits were reviewed by the council. Chance Renville at 403 Major Allen St is removing the old deck and replacing it with a larger deck. Mercedes Faubion is moving the trailer house located at 204 State Street out of town. Kody and Keisha Hagen are building and replacing fence at 606 State St. Nicole Novak at 303 Swallow Street is putting up a perimeter fence around her property. Lucero moved to approve all four permits. Peterson seconded the motion, all voting aye, motion carried.

**Past due Water Bills:** A motion to handle the past due water bills as usual was entered by Lucero and seconded by Peterson. All voting aye, motion carried. Kocourek moved to send a letter to the past due sewer bill that they need to get their bill current or the city will cap their sewer line. Peterson seconded the motion, all voting aye, motion carried.

**Code Enforcement:** Peterson moved to give Marlene Janis a two-week extension to clean up her property. Moffitt seconded the motion. Voting aye were Peterson, Haynes, Kocourek Wilson and Moffitt. Abstaining, Lucero, motion carried.

**Adjournment:** As there was no further business to come before the council at this time, motion to adjourn was entered by Peterson.

The next city council meeting will be held July 9th at 5:30 p.m. at the library community room.

Dated this 10th day of June, 2025

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Gary Rayhill, Mayor

ATTEST: \_\_\_\_\_  
Jean Kirk, Finance Officer

Published once at a total estimated cost of \$