

Wednesday February 14th, 2024

The Martin City Council met in Regular Session on Wednesday February 14th, 2023 at 5:30 p.m. in the Library Community Room at 101 Main Street.

Mayor Gary Rayhill called the meeting to order with council members, Tootie Moffitt, Gloria Claussen, Gregg Claussen, Lindsee Harris and Jay Yohner present. Absent, none.

Others present were Jim Gardner with Kaycee Peterson, Tim Huether with the Bennett Co Booster, Robert Fogg, BC States Attorney Sara Harris, Police Chief Doug Lucero, Police Officer Jase Standing Bear, Bob Toczek, Judd Schomp, City Foreman Paul Noel, and Finance Officer Jean Kirk. City Attorney Sara Frankenstein by Zoom.

**Approval of Agenda:** Yohner moved to approve the agenda with flexibility. Gloria Claussen seconded the motion. All in favor, motion carried.

**Minutes.** Yohner moved to approve the January 2024 minutes. Moffitt seconded the motion, all voting aye, motion carried.

**Finance Officer's Report:** Yohner moved approve the Finance officer's report for January. Seconded by Gloria Claussen, all voting aye, motion carried.

Beginning Balance on Hand	\$4,125,428
January Receipts	178,049
Total to be accounted for	4,303,477
Transfer In	14,040
Transfer Out	14,040
Disbursements	176,727
Outstanding Warrants	19,373
CD & Petty Cash	22,702

**Claims February 2024:** The claims were reviewed by the council. Gregg Claussen moved to pay all the February claims. Seconded by Yohner, all voting aye, motion carried.

**Insert February Claims Here**

Gloria Claussen moved to approve the payment of \$1163 to the USDA for the lagoon payment. Moffitt seconded the motion. All voting aye, motion carried

Moffitt moved to approve the transfer of \$10,000 out of the Sewer Debt Account to the General fund for an extra payment on the lagoon loan. Gregg Claussen seconded the motion, all voting aye, motion carried.

**2022 Audit:** Jim Gardner with Casey Peterson presented the 2022 Audit to the Council. The only two finding were the same ones they have every year which are a lack of segregation of duties and the same

company that does the audit also prepares the financial statements. Cloria Claussen moved to accept the 2022 audit. Gregg Claussen seconded the motion, all voting aye, motion carried.

**Martin Tire and Repair Malt Beverage License:** A discussion was held on the malt beverage license for Martin Tire and Repair. Attorney Frankenstein told the council that turning down a license because it would compete with other business in town is not a valid reason to refuse to issue a malt beverage license. Gloria Claussen moved to approve the transfer of the license from Yesway to Martin Tire and repair. Harris seconded the motion all voting aye, motion carried.

**Food Truck Vendor Form:** A new form for food vendors was reviewed by the council. The Council was in consensus that the city attorney review the form before the council approve it.

**Law:** Police Chief Doug Lucero reported that they had 101 traffic stops, 161 calls for service, 14 arrests for the month of January. Jace Standing Bear will go to the academy on March 3<sup>rd</sup>.

**Surplus Tasers:** Chief Lucero told the council that there was a company interested in buying the 4 old X26 tasers along with the cartridges and holsters. Yohner moved to surplus the x26 tasers, cartridges and holsters. Harris seconded the motion, all voting aye, motion carried. Mayor Rayhill appointed Lindsee Harris Gloria Claussen and Gregg Claussen as appraisers.

**Generator for Shop:** To move ahead with applying for a grant with FEMA for a generator for the shop the Council needed to designate an Applicant Agent. Gloria Claussen moved to appoint Mayor Rayhill as the applicant agent. Yohner seconded the motion all voting aye, motion carried.

**Resolution 2024-#1**

**Resolution 2024-#1  
Appointment of Applicant Agent**

For the Hazard Mitigation Grant Program (HMGP)

WHEREAS, the City of Martin is submitting a Hazard Mitigation Grant project to the Federal Emergency Management Agency (FEMA) and the State of South Dakota; and

WHEREAS, the City of Martin is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the City of Martin appoints Gary L Rayhill, Mayor as the authorized Applicant Agent.

Date this 14 day of February, 2024

Appointing Authority

Name: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Attested  
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Gloria Claussen moved to approve Resolution 2024-#1. Moffitt seconded the motion, all voting aye, motion carried.

**Park / Tall Grass Prairey:** A proposal from Tall Grass Prairey was reviewed by the Council. They are an architecture firm from Custer who specialize in outdoor spaces for communities. Councilman Yohner wanted them to come up with a proposal to do something in the park where the sand volleyball court is. The cost for them to come up with a proposal would cost \$10,160. No action was taken

**Bobcat:** A quote for a new Bobcat was reviewed by the Council. The city's bobcat is a 2016 with 4500 hours on it and would need several thousands of dollars work done on it. A new Bobcat with the trade-in would be \$45,285. Yohner moved to purchase the new Bobcat. Gregg Claussen seconded the motion, all voting aye, motion carried.

**Brooming Contract with SD DOT:** Gloria Claussen moved to approve the contract with the SD DOT for the curb and gutter on Highway 73 and 18 in the city limits. Moffitt seconded the motion, all voting aye, motion carried.

**Sidewalk Flashing Lights:** Gloria Claussen moved to have the city take over maintenance on the flashing yellow light by Buche Hardware once the state gets it operational. Moffitt seconded the motion, all voting aye, motion carried.

**Airport Final Paperwork:** Moffitt moved to approve the final paper work for the airport wildlife fence. The final pay request for Lacreek development is \$114,211.80. Gloria Claussen seconded the motion, all voting aye, motion carried.

**Highway 18 Letter of Support:** Yohner moved to have the city sign a letter of support for the proposed work to be done on Highway 18 in the Eastern part of Bennett County. Harris seconded the motion, all voting aye, motion carried.

**Past Due Water Bills:** Gloria Claussen moved to handle past due water bills as usual. Moffitt seconded the motion, all voting aye, motion carried.

**Adjournment:** As there was no further business to come before the council at this time, motion to adjourn was entered by Moffitt.

The next city council meeting will be held Wednesday March 13th at 5:30 p.m. at the Library Community Room at 101 Main Street.

Dated this 14th day of February, 2024.

\_\_\_\_\_  
Gary Rayhill, Mayor

ATTEST: \_\_\_\_\_  
Jean Kirk, Finance Officer

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