

Wednesday, December 10, 2025

The Martin City Council met in Regular Session on Wednesday December 10, 2025 at 5:30 p.m. in the Library Community Room at 101 Main Street.

Mayor Gary Rayhill called the meeting to order with council members Tootie Moffitt, Joyce Wilson, Janelle Haynes, Randy Kocourek, Warren Peterson and Doug Lucero present. Absent, none

Others present, Chris Doctor with the Bennett County Booster, Sheriff Jason Irwin, Deputy Kevin Curtis, Earl Adair, Sarah Harris, Robert Fogg, Paul Noel, Blu Donovan, Samantha Little Eagle, City Attorney Sarah Frankenstein by Zoom, and Finance Officer Jean Kirk.

Approval of Agenda: Lucero moved to approve the agenda with flexibility. Haynes seconded the motion. All in favor, motion carried.

Minutes: Lucero moved to approve the minutes as from the November 12, 2025 meeting and the December 5th special meeting. Haynes seconded the motion, all voting aye, motion carried.

Finance Officer's Report: Kocourek moved approve the Finance officer's report for November. Seconded by Lucero, all voting aye, motion carried.

Beginning Balance on Hand	\$4,728,079
November Receipts	208,809
Total to be accounted for	4,936,888
Transfer In	33,100
Transfer Out	33,100
Disbursements	141,928
Outstanding Warrants	2,369
CD & Petty Cash	22,702

Claims November 2025: The claims were reviewed by the council. Kocourek moved to pay the December claims. Seconded by Haynes, all voting aye, motion carried.

Insert December Claims Here

Peterson moved to approve the payment of \$703 to the USDA for the lagoon payment. Lucero seconded the motion. All voting aye, motion carried.

2025 Budget Transfers: Kocourek moved to approve the transfer of \$23,000 from Street Improvement Fund to the General Fund for capital street improvement expenses. Wilson seconded the motion, all voting aye, motion carried. Wilson moved to transfer \$20,000 from the BBB Fund to the Markota Fund to pay for water used on the golf course. Haynes seconded the motion, all voting aye, motion carried. Lucero moved to transfer \$31,000 for the Liquor Fund to

the Markota Fund to cover expenses at the swimming pool. Moffitt seconded the motion, all voting aye motion carried.

Cozad Property: The County at their meeting had moved to sell the Cozad property at auction on January 16. The council discussed putting covenants on the property. The commissioners at the meeting were not in favor of doing that as it would limit the number of people who would want to buy it. Lucero moved to sell the property at auction on January 16th. Motion died for lack of a second. Peterson moved table this till the next meeting so that the city attorney could draw up some potential covenants for the property. Wilson seconded the motion, all voting aye, motion carried.

Law: There were 198 calls for service, 108 of those were in Martin, 99 traffic stops, 19 arrests.

Law Contract: The new contract drafted by the county was discussed. There were a few changes to the contract plus a 4% increase in the dollar amount from \$338,601 to \$353,483. The city attorney advised against signing this contract. She went through some of the reason why. Peterson moved to have the city attorney and the Bennett County States attorney work together on the new contract. Kocourek seconded the motion, voting aye Moffitt, Wilson, Kocourek, Haynes and Peterson. Abstaining, Lucero.

Souls: Peterson moved to go into executive session (SDCL 1-25-2) with mayor, council, city attorney, finance officer, and Samantha Little Eagle concerning the operating agreement renewal. Lucero seconded the motion all voting aye, motion carried. Into executive session at 6:18 p.m. Out of executive session at 6:31p.m. Wilson moved renew the operating agreement with Souls for another year. Peterson seconded the motion, all voting aye, motion carried.

2nd Reading of Budget Supplement: ORDINANCE # 268

SUPPLEMENTAL APPROPRIATION ORDINANCE FOR THE CITY OF
MARTIN, SOUTH DAKOTA, FOR THE FISCAL YEAR 2025

WHEREAS, in the 2025 Appropriation Ordinance # 259, there was not sufficient appropriation to conduct the indispensable functions of the government in certain of the City Departments, and, there was insufficient money appropriated to discharge certain duties of the City, and;

WHEREAS, there is sufficient money from various sources for this Supplemental Budget.

SECTION 1. That there is appropriated by the City Council of the City of Martin, South Dakota, for the balance of the fiscal year 2025, the following sums of money for the following purposes, which are deemed necessary to defray the lawful duties of the City of Martin for the balance of the year 2025.

General Fund/Fire	33,400
General Fund/Police	35,000
General Fund/Economic Development	12,000
General Fund/Snow	5,000
General Fund/Streets	5,000
General Fund/Buildings	5,000

General Fund/ Code Enforcement	3,000
General Fund/Parks	7,500
Markota Fund/BBB	13,000
Markota Fund/ Markota	27,000
Markota Fund/Golf	5,000
Water Fund	25,000
Sanitation Fund	5,000

SECTION 2. That there is hereby authorized to be generated from various organizations and other revenue sources and transfer from various city departments which have excess appropriations the amounts as set out below.

BBB Tax	10,000
City Improvement Savings	12,000
Capital Project Savings	27,000
Liquor Fund	34,000
Grants	7,500
Sale of Equipment to County	35,000
Sale of Fire Dept Equipment	22,400
Reimbursement From School	3,000
Water Fund Revenue	25,000
Landfill revenue	5,000

SECTION 3. That this Ordinance shall be in force from and after its passage and publication as required by law.

Dated this 10th day of December, 2025

City of Martin, A Municipal Corporation

(SEAL)

Gary Rayhill, Mayor

ATTEST:

Jean Kirk, Finance Officer

1st Reading: November 12, 2025

2nd Reading December 10, 2025

Published: December 24, 2025

Effective: January 13, 2026

Peterson moved to approve the 2nd reading and publish the ordinance. Haynes seconded to motion, all voting aye, motion carried.

Transfers: Peterson moved to approve the following transfers. \$12,000 from City Improvement to General Fund, \$27,000 from Capital Projects to Markota Fund, and \$34,000 from Liquor Fund to Markota Fund \$5000 and \$29,00 to General Fund. Lucero seconded the motion, all voting aye, motion carried.

Water Charge offs. Wilson moved to approve the following write offs: Golf Course \$15,409.56, City Park \$7890.26, Community Action building \$487.90, Boy Scout building \$501.32 and the Slattery building \$489.71. Peterson seconded the motion, all voting aye, motion carried.

2026 Wages: Lucero moved to approve a 3% raise for 2026 for all city employees. Peterson seconded the motion, all voting aye, motion carried.

Past due Water Bills: Wilson told the rest of the council that our code enforcement officer could maybe help some of the city residents that have had their water shut off for an extended period of time. Peterson moved to have a list of the residents that had their water shut to the code enforcement officer and handle the rest as usual. Wilson seconded the motion, all voting aye, motion carried.

Adjournment: As there was no further business to come before the council at this time, motion to adjourn was entered by Kocourek.

The next city council meeting will be held Wednesday January 14th at 5:30 p.m. at the library community room.

Dated this 10th day of December, 2025

Gary Rayhill, Mayor

ATTEST: _____
Jean Kirk, Finance Officer

Published once at a total estimated cost of \$